University Technology Advisory Group (uTAG) Meeting Agenda
Wednesday, October 09, 2024 • 3:00 PM / 15:00

Attendance

Athena Brooks	Khaing Saw	Katy Valentin	Megan Owens	CBT has no tech rep	Jeffrey Calhoun
Linda Prosise	Isaac Hunter Dunlap	Public Safety not filled as they have a tech rep	Bridget Sheng	CITR has no tech rep	Dawn Sweet
Ketra Roselieb	Rachael Beaudry	Nicholas Katz	Rebel Mickelson	Chad Sperry	Thomas Oliver Rosner
Holly Sutton	Dana VanBebber	Benjamin Beach	Charles Chadwell	Peter McMeekan	
Curtis Williams	Dennis DeVolder	Sonya Hicks	Nicholas Miguel	Jason Kubis	
Il-Seop Shin	Cassandra Standberry	Matt McConnell	Michelle Simmons	Stacie Hunt	
Walt McGath	Justin Griffith	Liguo Song	Michael Lorenzen	Paul Sweet	
Alisha Looney	Alexander Grosstephan	Beth Hansen	Donald McLean	Ian Szechowycz	
Keith Boeckelman	Joe Roselieb	Yeongkwun Kim	James McQuillan	CIO vacant	
Craig Conrad	Christopher Pynes	George Mangalaraj	Harrison Dehnert	Dan Romano	
Lorette Oden	Kristen Rogers	Leaunda Hemphill	Patty Mason	Robert Emmert	
Rashmi Sharma	Rita Moore	Fac Senate COEHS_2027	Stephen Druse	Jeremy Merritt	

Upcoming Technology Maintenance
- uTech Systems 9:00 PM – 6:00 AM / 21:00 - 6:00, Friday evening - Saturday morning
- Mainframe – 7:00 PM – 9:00 PM / 19:00 - 21:00, Sunday evening

Events
- Oct 11, Fri. - BOT Retreat Macomb
- Nov 3, Sun. - Daylight Saving Time Ends
- Nov 5, Tue. - Election Day

- Nov 13, Wed. - uTAG Meeting
- Dec 6, Fri. - BOT Meeting Macomb
  — 2025 —
- Feb 19th, Wed. - uTAG Meeting
- Mar 9th, Sun. - Daylight Saving Time Starts
- Mar 12th, Wed. - uTAG Meeting
- Apr 9th, Wed. - uTAG Meeting
- Sep 10th, Wed. - uTAG Meeting
- Oct 8th, Wed. - uTAG Meeting
- Nov 2nd, Sun. - Daylight Saving Time Ends
- Nov 12th, Wed. - uTAG Meeting

Prior Meeting: September 11, 2024

Meeting started at 3:02 PM / 15:02

Agenda

1. uTAG Coordinator (Thomas Oliver Rosner)
   - Welcome
2. CIO update (Robert Emmert)
   - Risk Assessment starting in November, likely not much input from this group needed
3. IT Governance (ITG) update (Robert Emmert)
   - No updates
4. ERP implementation – (Stacie Hunt)
   - The ERP Implementation Timeline has been extended by 12 months.
     - Financials Go-Live 1/1/2025
       - Accounts Payable demonstration 10/18/24 9:15 am Stipes 121
       - Targeted trainings to be announced
     - HR/Payroll Go-Live 1/1/2026
     - SIS Go-Live 4/2026
   - Regent Education Financial Aid System
5. University Technology updates
   - Network and Data Center (Dan Romano)
     - No updates
   - QC Technology (Jeff Calhoun)
     - No significant updates
   - User Support Services (Robert Emmert)
     - Windows 11 24H2 was released
       - If you already have Windows 11 installed, you can find the upgrade in the Software Center under Operating Systems.

- If you would like to upgrade to Windows 11 please visit the website we created wiu.edu/windows11 or submit a ticket and we can make it so that your computer can see the upgrade in the Software Center
    - With this release of Windows 11 we will begin pushing hard to get computers compatible with Windows 11 upgraded.
  - Business Applications (Robert Emmert)
    - Cybersecurity Training
  - Online Teaching and Learning (Dawn Sweet)
    - OTL released its first Self-Guided Training on the topic of Copyright in Online Teaching. It appears to be of interest to several faculty as we have had a good number begin and more continue to sign up daily. Anyone interested in participating can sign up on our events page http://www.wiu.edu/otl/events. We intend to provide additional self-guided offerings in the future.
    - On November 22, 20224 uTech will run an update that will eliminate the issue that was experienced in Summer 2024 where courses did not stay open for 7 days after the semester end (as they had in the past) causing students to lose access before they had seen final scores with feedback. It is important to note that we cannot fix the issue for Fall 2024. Therefore, anyone wanting their course to extend beyond the semester end will need to manually adjust that end date. Instructions are provided below.
      1.) Find the course in your **My Courses** widget on the system home page.
      2.) Hover over the course, click the more actions icon (3 little dots) and choose **Course Offering Information.**
      3.) Place a check next to **Course has end date.**
      4.) Click the **Select Date** calendar icon and choose a new date.
      5.) Use the drop-down menus to change the dates and times.
      6.) Click **Save**.
      Announcements will be sent out leading up to this update to remind faculty that they will need to set the Fall 2024 dates manually, and that they may need to update dates for Spring 2025 and Fall 2025 if they had already set them prior to the release of the update. Questions can be directed to support@wiu.edu.

  - Administrative Information Management Systems (Stacie Hunt)
    - No additional Updates
  - Web Services (Jeremy Merritt)
    - No New Updates
  - CAIT (Paul Sweet)
    - No New Updates
  - Information Security (Dan Romano)

- - - ■ No updates
  - ○ Digital Spaces (Ian Szechowycz)
    - ■ No updates

Open discussion or new business

- Incident/outage dashboard (including option to receive notices via email): http://www.wiu.edu/university_technology/status/index.php

- Other new business
  - ○ New WIU org chart coming soon from President's Office (will be valid as of October 1st)

Next meeting
- November 13, 2024, 3:00 PM / 15:00

Meeting adjourned at 3:19 PM / 15:19