University Technology Advisory Group (uTAG) Meeting Agenda
Wednesday, April 10, 2024 • 3:00 PM / 15:00

Attendance

Athena Brooks	Khaing Saw	Katy Valentin	Megan Owens	CITR has no tech rep	Dawn Sweet
Linda Prosise	Isaac Hunter Dunlap	Public Safety not filled as they have a tech rep	Bridget Sheng	Chad Sperry	Thomas Oliver Rosner
Ketra Roselieb	Heather Marshall	Nicholas Katz	Stacey Macchi	Peter McMeekan	
Holly Sutton	Dana VanBebber	Benjamin Beach	Charles Chadwell	Chet Derry	
Curtis Williams	Dennis DeVolder	Jacquelyn Price	Nicholas Miguel	Stacie Hunt	
Il-Seop Shin	Cassandra Standberry	John Determan	Krista Bowers Sharpe	Paul Sweet	
Walt McGath	Justin Griffith	Liguo Song	Michael Lorenzen	Ian Szechowycz	
Alisha Looney	Mark Clark	Beth Hansen	Donald McLean	Gregory Kain	
Keith Boeckelman	Joe Roselieb	Leaunda Hemphill	Hoyet Hemphill	Dan Romano	
Craig Conrad	IRP has no employees right now	George Mangalaraj	Harrison Dehnert	Robert Emmert	
Lorette Oden	Kristen Rogers	Donna Wiencek	Patty Mason	Jeremy Merritt	
Rashmi Sharma	Rita Moore	Tammi Bories	CBT has no tech rep	Jeffrey Calhoun	

Guest: Rebecca Slater, Tim Rericha, George Dranes

Upcoming Technology Maintenance
- uTech Systems 9:00 PM – 6:00 AM / 21:00 - 6:00, Friday evening - Saturday morning
- Mainframe – 7:00 PM – 9:00 PM / 19:00 - 21:00, Sunday evening

Events
- May 6, Mon. - 10, Fri. - Finals Week
- May 10 - 12, Fri. - Sun. - Commencements
- Jun 3, Mon. - BOT Meeting Macomb

- Jun 4, Tue. - BOT Meeting Macomb
- Aug 19, Mon. - Fall Classes Start
- Sep 11, Wed. - uTAG Meeting
- Sep 26, Thu. - BOT Meeting QC
- Sep 27, Fri. - BOT Meeting QC
- Oct 4, Fri. - Fall Break
- Oct 9, Wed. - uTAG Meeting
- Oct 11, Fri. - BOT Retreat Macomb
- Nov 3, Sun. - Daylight Saving Time Ends
- Nov 13, Wed. - uTAG Meeting
- Dec 5, Thu. - BOT Meeting Macomb
- Dec 6, Fri. - BOT Meeting Macomb

Prior Meeting: March 20, 2024

Meeting started at 3:01 pm / 15:01

Agenda

1. uTAG Coordinator (Thomas Oliver Rosner)
   - Welcome
2. March 20th Table Top Exercise Results/Recommendations (Rebecca Slater)
   - Rebecca gave her report with her recommendations. Recommendations and Business Continuity templates were emailed to uTAG members. If anyone would want a copy of the report, please contact Greg Kain (CIO)
3. CIO update (Greg Kain)
   - No updates
4. IT Governance (ITG) update (Greg Kain)
   - Reviewing and updating the Administrative Handbook
5. ERP implementation – (Stacie Hunt)
   - Stacie out out, Greg to providing the following update
   - Colleague implementation
     - Finance is progressing well with a go-live date of July 1 for Chart of accounts and Accounts Payable/Purchasing.
     - Go Live for Students of the Fall 2025 school year.
     - Payroll go live date of January 1, 2025
6. University Technology updates
   - Network and Data Center (Dan Romano)
     - No updates
   - QC Technology (Jeff Calhoun)
     - No notable updates
   - User Support Services (Robert Emmert)
     - Update to Windows 11, wiu.edu/windows11

- - - Leaving computers on overnight and during the weekends
  - ○ Business Applications (Robert Emmert)
    - ■ No Updates
  - ○ Online Teaching and Learning (Dawn Sweet)
    - ■ Currently 4 spots remain in BPTO for Summer 2024, and 8 for Fall 2024. Registration is open at http://www.wiu.edu/otl/bpto
    - ■ Please request reviews for online courses for Fall 2024 no later than July 1, 2024. Remember, all online courses need to be approved before they are offered.
    - ■ Remember to review the End of the Semester Checklist or attend a webinar on the topic to ensure you don't miss any details that need to be taken care of as you wind down Spring 2024.
    - ■ The Magna Monday Morning Mentor series will end after the May 6th session.
  - ○ Administrative Information Management Systems (Stacie Hunt)
    - ■ No updates
  - ○ Web Services (Jeremy Merritt)
    - ■ No notable updates
  - ○ CAIT (Paul Sweet)
    - ■ No new or noteworthy updates
  - ○ Information Security (Dan Romano)
    - ■ No updates
  - ○ Digital Spaces (Ian Szechowycz)
    - ■ No updates

Open discussion or new business

- Incident/outage dashboard (including option to receive notices via email): http://www.wiu.edu/university_technology/status/index.php

- Other new business
  - ○ Rita Moore - FY 24 external audits start
  - ○ Athena Brooks - Please use president@wiu.edu for emails to our Interim President

Next meeting
- September 11, 2024, 3:00 PM / 15:00

Meeting adjourned at 3:31 pm / 15:31