

## University Technology Advisory Group (uTAG) Meeting Agenda

Wednesday, November 08, 2023 • 3:00 PM / 15:00

### Attendance

Athena Brooks	Isaac Hunter Dunlap	Katy Valentin	Megan Owens	GIS has no tech rep	Thomas Oliver Rosner
Linda Prosisie	Heather Marshall	Public Safety not filled as they have a tech rep	Bridget Sheng	Chad Sperry	
Ketra Roselieb	Dana VanBebber	Nicholas Katz	Stacey Macchi	Peter McMeekan	
Holly Sutton	Dawn Sweet	Benjamin Beach	Charles Chadwell	Chet Derry	
Curtis Williams	Dennis DeVolder	Jacquelyn Price	Nicholas Miguel	Stacie Hunt	
Il-Seop Shin	Cassandra Standberry	John Determan	Krista Bowers Sharpe	Paul Sweet	
Walt McGath	Justin Griffith	Liguo Song	Michael Lorenzen	Ian Szechowycz	
Keith Boeckelman	Mark Clark	Beth Hansen	Donald McLean	Gregory Kain	
Craig Conrad	Joe Roselieb	Leaunda Hemphill	Hoyet Hemphill	Dan Romano	
Lorette Oden	IRP has no employees right now	George Mangalaraj	Harrison Dehnert	Robert Emmert	
Rashmi Sharma	Kristen Rogers	Donna Wiencek	Patty Mason	Jeremy Merritt	
Khaing Saw	Rita Moore	Tammi Bories	CBT has no tech rep	Jeffrey Calhoun	

Guest: Joe Butcher

### Upcoming Technology Maintenance

- uTech Systems 9:00 PM – 6:00 AM / 21:00 - 6:00, Friday evening - Saturday morning
- Mainframe – 7:00 PM – 9:00 PM / 19:00 - 21:00, Sunday evening

### Events

- Nov 20, Mon. - 22, Wed. - No Classes because of Thanksgiving
- Dec 4, Mon. - 5, Tue. - BOT Meeting in Macomb
- Dec 11, Mon. - 15, Fri. - Finals Week

- Dec 23, Fri. - WIU Year End Holiday/Administrative Closure Starts  
===== 2024 =====
- Jan 1, Tue. - WIU Year End Holiday/Administrative Closure Ends
- Jan 16, Tue. - Spring Classes 2024 Start
- Feb 14, Wed. - uTAG Meeting
- Mar 10, Sun. - Daylight Saving Time Starts
- Mar 11, Mon. - 15, Fri. - Spring Break Week
- Mar 20, Wed. - uTAG Meeting (moved because of Spring Break)
- Apr 10, Wed. - uTAG Meeting
- May 6, Mon. - 10, Fri. - Finals Week
- Aug 19, Mon. - Fall Classes Start
- Sep 11, Wed. - uTAG Meeting
- Nov 3, Sun. - Daylight Saving Time Ends

**Prior Meeting: October 11, 2023**

**Meeting started at 3:03 PM / 15:03**

### **Agenda**

1. uTAG Coordinator (Thomas Oliver Rosner)
  - Welcome
2. Demo (Joe Butcher presents WIU Adobe License process)
3. CIO update (Greg Kain)
  - Lots of projects but each of the directors will provide the updates
4. IT Governance (ITG) update (Greg Kain)
  - Administrative Handbook is being updated
5. ERP implementation – (Stacie Hunt)
  - Slate CRM
    - Admissions and Enrollment
    - Advancement
    - Custom Application Portal
    - Student Success
  - Regent Education Financial Aid
    - Kickoff meeting held 11/7/23
    - Phase 1 due May 2024
    - Phase 2 due August 2024
  - Ellucian Colleague ERP Project
    - University Technology reviewing Statement of Work
    - Legal and Purchasing reviewing Contract and Terms of Service
    - Reviewing funding sources
    - Possible kickoff January 2024
6. University Technology updates

- Network and Data Center and Information Security (Dan Romano)
  - Library networking full done now - wireless and redundant 10G uplinks
  - Currens networking done - redundant 10G uplinks
  - Beu networking done - redundant 10G uplinks
  - Horrabin networking - redundant 10G uplinks coming soon
  - Western Hall wireless upgrade progressing
- QC Technology (Jeff Calhoun)
  - No notable updates
- User Support Services (Robert Emmert)
  - No Notable Updates
- Business Applications (Robert Emmert)
  - D2L is ending its chat feature at the end of the year.
- Online Teaching and Learning (Dawn Sweet)
  - November 6-10 USDLA National Distance Learning Week - Free webinars on How Artificial Intelligence is redefining Distance Learning. . . Register online at: <https://usdla.org/2023-ndlw/>
  - Faculty needing course reviews for Spring should strive to get review requests in before November 15. We are starting to get requests and we are reviewing them in the order received for SP2023.
  - All OTL webinars for the month of November have been posted at <http://www.wiu.edu/citr>.
  - As we near the end of the semester we recommend that faculty run through the End of Semester Checklist ([wiu.edu/otl/semesterend](http://www.wiu.edu/otl/semesterend)) and/or plan to attend one of our End of Semester webinars: 11/28 @ 2:00pm, 12/8 @9:00am, 12/14@2:00pm and 12/18 @9:00am.
  - Magna Monday Morning Mentors for Fall 2023 will end after the one coming up on December 4th, and will resume on January 22nd. We have posted all of the Spring sessions at <https://wiu.edu/CITR/ws/> for anyone that would like to get them on their calendars early.
- Administrative Information Management Systems (Stacie Hunt)
  - No additional updates
- Web Services (Jeremy Merritt)
  - No notable updates
- CAIT (Paul Sweet)
  - No new or noteworthy updates to provide
- Digital Spaces (Ian Szechowycz)
  - No news

### **Open discussion or new business**

- Incident/outage dashboard (including option to receive notices via email):  
[http://www.wiu.edu/university\\_technology/status/index.php](http://www.wiu.edu/university_technology/status/index.php)
- Other new business
  - Nothing was mentioned

### **Next meeting**

- February 14, 2024, 3:00 PM / 15:00

**Meeting adjourned at 3:30 PM / 15:30**