

## Minutes from last Thursday's meeting: IDEAS MEETING: April 14th

Attendance: Sean, Laura, Audrey, Amanda and Zack

Meeting Minutes:

Old Business

o \$50 was approved by IDEAS to help support the event hosted by LASSO on April 22nd from 5-7p.m.

o Coffee House Bash:

It was decided not to use the catering services at Hy-Vee as we did not think the anticipated attendance would warrant the cost of catering.

- Instead, Audrey and Zach will go and pick up some pastry trays, some fruit and veggie trays, and some Chinese food to put out.

- Audrey and Zack will go to Hy-Vee on the 29th at 5pm to select the food and coffee as \$200 was approved out of the budget. Audrey will attempt to get approval for the Hy-Vee account card to purchase the food.

It was decided for the poetry contest we would have for 1st place a \$50 gift card, 2nd place a \$35 gift card and 3rd place a \$25 gift card. Laura will emcee the event.

- Zack is going to go to Theo's, The Mill and Cool Beans to get the gift cards either donated or bought out of IDEAS budget.

As of the 14th there were no bands booked for the event. It was decided that if bands were able to come we would give each band a \$50 gift card for performing. It is doubtful we will find bands this close to the event so it was decided we would have the open mic starting at 6:30 – 8:30pm and Audrey will also bring a karaoke machine she has in case we would like to have it for people to read their work to music.

Paperwork was filed and completed for the approval of funds by Audrey in accordance with the university's policies.

The event has been advertised by The Edge, the university web site and other organizations as well as posters put up on Friday.

o We are still unsure about our support for the CSS event as Stephanie was absent and no one knew of any updates regarding IDEAS participation.

o Audrey will meet with Dr. Reeves and Curtis regarding the proper procedure in procuring funds for the Coffee House Bash.

Adjournment and social time.