

# IDEAS

## Meeting Minutes

March 31, 2016

### I. Call to order

Laura Winton called to order the regular meeting of the IDEAS at 3:02p.m on March 31, 2016 in room 2222 at WIU QC campus.

### II. Roll call

The following persons were present: Audrey Adamson, Laura Winton, Di Ann Vulich, Sara Hughes, Amanda Gordon, Zack Almquist, Stephanie Hoover and Sean Harrison.

### III. Meeting Minutes

a) CSS needs promotion rather than a speaker. Stephanie Hoover is to contact CSS to find out what they still need from us.

b) LASSO is unsure of our support, so Laura Winton is to talk with Dr. Malachuk regarding IDEAS support.

1. *(Follow-up: LASSO asked us for \$50 to support the event, so we agreed. Laura has also asked for IDEAS to be mentioned as an additional sponsor of the event in future publicity.)*

c) Elections are to be held on May 5th after our events in April. All agreed. We need to publicize this as well.

### d) Coffee House Bash

1. We have access to a microphone and speaker. Audrey will request that from the necessary people.

2. We have a budget for the rest of the semester of about \$900. It is a use-it-or-lose-it situation.

3. Amanda will grab menus and inquire about catering from Hy-Vee.

4. Zack will search local businesses for gift cards either donated or paid for from IDEAS budget for prizes.

a. We decided that it should be weighted with the first place winner getting the most, etc.

b. We decided to solicit from local businesses rather than national chains.

5. Jason Kuna is to provide the band, however we decided it would not be bad to find another to perform in addition, maybe before and after the poetry reading.

6. We decided to advertise the Coffee House Bash outside of WIU. Audrey Adamson will get QC Online and Laura Winton will post on IDEAS Facebook page for us all to copy and paste to ours.

a. We can make jpegs of our flyers through Microsoft Publisher that can be used online.

e) Poetry Contest

1. Outside judges were suggested and the deadline set for the 20th.

a. Laura Winton was nominated as one judge and Laura will talk with Dr. Malachuk (*who said yes*) and Dr. Tweet from Augustana College as an outside judge.

2. All submissions should be sent to Audrey Adamson's email.

3. Audrey suggested that all submissions would be up for publication in the Edge.

4. Zack will do mini-flyers that we can hand out in classes advertising the poetry contest.

IV. New business

a) Audrey said that we are still locked out of the IDEAS email account. To get added to the official IDEAS Facebook page as well as the executive board page, send Audrey an email from the account that you use for Facebook so she can add you to the page.

b) Amanda Gordon will read some of her work in poetry as well as to promote the Coffee House Bash on the 29th on the radio show Scribbles on WVIK for National Poetry Month with a date and time to be set.

c) Stephanie Hoover talked about promoting the upcoming WIU-QC conference.

d) Meeting open to new proposals.

V. Adjournment

Laura Winton adjourned the meeting at 3:43p.m.

Minutes submitted by: Amanda Gordon

Minutes approved by: Laura Winton