

Minutes

Date: 09/29/14

Time: 12:00PM

Location: QC Campus Room 210

Meeting Called By	Debbie Norris
Type of Meeting	Scheduled Weekly Meeting
Facilitator	Dr. C. S. Bailey
Note Taker	Celina Roth
Time Keeper	Celina Roth
Attendees	Dr. C. S. Bailey (Advisor); Debbie Norris (President); Celina Roth (Secretary); Leah Foss (Treasurer); Melissa Simons; Barbra Gonzales.

Agenda Topic	Budget		
Discussion	Leah is planning to set up a meeting with Curtis. Waiting to get the form about the budget from him. If there are any questions, Leah may contact Chris Collins as a mentor.		
Conclusion	Set meeting up with Curtis to get further information.		
Action Items:		Person Responsible:	Deadline
		Leah Foss (Treasurer)	ASAP

Agenda Topic	Giveaways		
Discussion	Melissa likes the whistles on the coil key chains. They are \$0.95 apiece. We could give them to people coming to the self-defense class.		
Conclusion	Waiting to get our budget information to determine giveaways.		
Action Items:		Person Responsible:	Deadline
		Everyone	N/A

Agenda Topic	Self-Defense		
Discussion	We talked about having the defense class for 1 hour. We would like to have a survey afterward for future events. Melissa is going to come up with a design for a poster and handouts and talk with Curtis for approval. Melissa will talk to Curtis to determine a room and what times would be best for the event. We would like to have a sign-up sheet to have an accurate number of attendees and to keep the class to a certain size. We would like to have the class Riverfront Hall Atrium classrooms 103 and 104. This way people can look through the windows at the demonstration and there will be plenty of room.		
Conclusion	Still waiting for budget information from Curtis to move forward with this event. Any information Melissa gathers she will email to the CJS email at cjsqc@wiu.edu .		
Action Items:		Person Responsible:	Deadline
		Melissa	ASAP

Agenda Topic	Event		
Discussion	First discussion was about an end of semester event that we wanted to host. Debbie talked to SRA and the host an event the week before exams. It is Stress Week and they provide massages to distress before exams. We could also be a part of this event and provide the food. Debbie is meeting with the SRA President to discuss this matter further.		
Conclusion	We need the budget information to determine what food and how much we would like to provide.		
Action Items:		Person Responsible:	Deadline
	Talk with SRA President	Debbie Norris	ASAP

Agenda Topic	SGA		
Discussion	SGA is hosting an event on October 4 th for the WIU Homecoming Game. The need volunteers to help with this event. The event starts at 1 and will end around 5:30 or 6 pm. There is food, games, and display of the game provided.		
Conclusion	For more information or to sign up as a volunteer contact Nicholas Moreno at NE-Moreno@wiu.edu . There is also more information on the WIU-QC Facebook page.		
Action Items:		Person Responsible:	Deadline
		N/A	October 4 th

Agenda Topic	Sleep Out		
Discussion	The Sleep Out is Friday Oct 3 rd . We will not be participating as a group because they already have enough volunteers. People can go individually to experience the event.		
Conclusion			
Action Items:		Person Responsible:	Deadline
		N/A	N/A

Next Meeting: October 13th, 2014

Location: Riverfront Campus Room 210

Time: 12:00 PM