

Minutes 12:03PM-12:45PM

Date: 10/13/2014

Time: 12:00 PM

Location: QC Campus

Meeting Called By	Debbie Norris (President)
Type of Meeting	Scheduled Bi-Weekly Meeting
Facilitator	Dr. C. S. Bailey (Advisor)
Note Taker	Celina Roth (Secretary)
Time Keeper	Celina Roth (Secretary)
Attendees	Dr. C. S. Bailey (Advisor), Debbie Norris (President), Patty Barnes (Vice President), Celina Roth (Secretary), Leah Foss (Treasurer), Brandon Holmes.

Agenda Topic	Budget		
Discussion	The budget remains at \$2,000. It has not changed since last meeting. We are allowed two fundraisers a year to raise money for the society. We talked about selling pretzels during stress week instead of handing them out. We would need to get approval from Curtis before planning any fundraiser. Patty is going to look into different ideas for fundraisers.		
Conclusion	The budget is at \$2,000.		
Action Items:		Person Responsible:	Deadline
	Budget	Leah Foss	N/A
	Fundraiser	Patty Barnes	Next Meeting

Agenda Topic	Giveaways		
Discussion	We have looked at the website and found that the items available are pricey. They come with many additional chargers. Dr. Bailey is going to talk to Tami Seitz about ordering tips. She orders things for the university and will have insight about the additional charges and have some advice for us when we place our orders.		
Conclusion	We are going to wait to order the items until Dr. Bailey has talked to Tami. We should continue to look at the website and bring ideas about what to order at the next meeting. If we come to a conclusion, we will be voting on what items to order.		
Action Items:		Person Responsible:	Deadline
	Talk to Tami Seitz	Dr. Bailey	N/A
	Look at Website	Members of CJS	Next Meeting

Agenda Topic	T-Shirts		
Discussion	Some ideas for the shirts were purple with gold writing or gray with purple writing. We would like to order enough to give to all the officers and to members who volunteer at our events. We talked about changing the emblem because the one we have is very detailed and it will be costly to have put on the t-shirts. We voted and all were in favor of putting a simple justice scale with Criminal Justice Society on the t-shirts. We also thought about putting the WIU logo on the shirt. We may not have to pay the additional vendor fee if the vendor already has that logo. This is something we need to look into. We asking Curtis for approval for the shirts we will need to include the colors, sizes, and how many before he can approve it.		
Conclusion	We are waiting to order the shirts until we know if Tami has any ordering advice. All were in favor of the vote of putting justice scales and Criminal Justice Society on the t-shirts.		
Action Items:		Person Responsible:	Deadline
		N/A	N/A

Agenda Topic	Stress Week		
Discussion	Before planning what we want to do for Stress Week we need to ask Dr. Holly Nikels if we can participate. Patty is going to send her an email and upon her reply, we can start planning what we are going to do. We still have the ideas of providing pretzels. Leah can donate Wetzel Pretzel pretzel's for the event. Debbie is going to see if there is a rule about accepting donations. Debbie has emailed Hy-Vee asking about catering coffee.		
Conclusion	We are going to wait to plan until we hear back from Dr. Holly Nikels.		
Action Items:		Person Responsible:	Deadline
	Email Dr. Holly Nikels	Patty Barnes	Next Meeting
	Email Curtis	Debbie Norris	Next Meeting.

Agenda Topic	Angel Tree		
Discussion	SRA is in charge of the Angel Tree. There are going to be two trees in the atrium. They asked our society to buy a gift for the tree. We can use our budget money to buy the gift.		
Conclusion	We are going to wait to see how much our giveaways and t-shirts and how much we have left before buying the gift.		
Action Items:		Person Responsible:	Deadline
		N/A	N/A

Agenda Topic	Self-Defense		
Discussion	Dr. Bailey spoke with Curtis and he informed her that if students are going to be participating in self-defense maneuvers they will have to sign a waiver. Melissa is looking at dates so we can put the event on the calendar as soon as possible. We also need to find out a reasonable number for the room and limit the number of people that can attend.		
Conclusion	We cannot further plan this event until we have the dates and room capacity.		
Action Items:		Person Responsible:	Deadline
		Melissa Simons	Undecided

Next Meeting: October 27th, 2014

Location: Riverfront Campus- Room 210

Time: 12:00 pm