WESTERN ILLINOIS UNIVERSITY – QUAD CITIES STUDENT SERVICES

OUR MISSION/VISION

We collaborate to create an environment where all current and future students are encouraged to expand beyond the classroom experience through involvement in professional, cultural, community based learning opportunities, which prepare students to be active and strong leaders in the community.

Get Involved and Stay Connected!

ORGANIZATIONAL STRUCTURE

Student Activities

Student Organizations Student Publications Recreational Activities

Health and Student Advising

Academic Advising

Student Health Insurance

Career Development

Student Learning and Development

Disability Support Services Student Life Assessment VISTA New Student Orientation Student Employment

Student Services

Community OutreachContractual ServicesBookstoreRetentionScholarshipsStudent ID CardsStudent PaymentsTextbook DeliveryVolunteer CenterPurchasingVeteran Resource CenterVending Services

STUDENT SERVICES STAFF

- Adamson, Audrey N. Assistant Director, QC Student Services
- Brouette, Scott Assistant Director, QC Student Services
- Chandrasekharan, Nathasha Graduate Assistant
- Dicosola, Amber M. Graduate Assistant
- Rice, Temia Office Support Assistant
- Schroeder, Donna M Office Support Associate
- Segura, Stephaine Student Worker
- Williams, Curtis M. Associate Director, QC Student Services
- Young, Pam Office Support Assistant

ACCOMPLISHMENTS AND PRODUCTIVITY FOR FY 16

- Support Campus Expansion and Growth
- Provide Mentoring and Resources for Student Success
- Educational Opportunity and Access
- Outreach and Engagement

SUPPORT CAMPUS EXPANSION AND GROWTH

- Student Services hosted PSAT testing for 170 Moline High School students on campus Fall 2015.
- Student Services continues to support QC Visit Days.
- Student Services staff were presenters at various campus group visits for Admissions.

SUPPORT CAMPUS EXPANSION AND GROWTH

- Multiple high school visits were made to Cambridge, Rivermont Collegiate, Rock Island HS, UTHS, Alwood, Orion, and others to promote and register high school seniors in the dual enrollment program.
- Assist with Arsenal and Community Agency visits.
- Restarted advising days at Black Hawk, Clinton, Muscatine, and Scott Community Colleges.

Provide Mentoring and Resources for Student Success

- □ Student Services provides tutoring support for students needing assistance with math, accounting, and finance students.
- □ Student Services has established a food vendor schedule Spring 2016 to provide food options on campus.
- □ Audrey Adamson taught University 100 in Fall 2015 with class enrollment of 17 students on a weekly basis. She established regular goal setting meetings with all students and encouraged each student to connect with faculty or staff mentors.
- Student Services initiated a new "Student Success Series ", a workshop series designed to improve academic performance and enhance important life skills.

WIU ON THE WEB 29TH JANUARY, FRIDAY

11.30am-12.30pm

Learn how to make the most of WIU systems such as STARS, Zimbra and WesternOnline

CONNECTING LEARNING AND TECHNOLOGY 2^{#0} FEBRUARY, TUESDAY

2.30pm-3.30pm

Effective use of technology in your classes can improve your study skills and get you the grade you want. Come learn about the different ways technology can play a bigger role in studying

BE A RESEARCH PRO: FIND ALL THE ANSWERS! 10TH FEBRUARY, WEDNESDAY

1.30pm-2.30pm

WIU-QC Librarian Tom Finley will be there to talk about how to exploit our Library's resources as well as other research techniques to make sure that you always find the answers you need.



TECHNOLOGY WORKSHOP SERIES



Raffle drawing at the end of each workshop for awesome WIU

Merchandise!

PRESENTED BY THE DEPARTMENT OF STUDENT AFFAIRS ALL WORKSHOPS HELD IN:

SPRING 2016

QC COMPLEX 2404

Curtis Williams Associate Director of Student Affairs Tel. 309.762.3999 Ext 62236 <u>CM-Williams11@wiu.edu</u>



WESTERN ILLINOIS UNIVERSITY Quad Cities



Spending Plans

Friday, February 5th 11.30am-12.30pm **Riverfront Hall 118**

Tuesday,April12th 1.30pm-2.30pm QC Complex 1418

Start the year/semester off right by getting a handle on your finances and be able to make the most out of your money

Tuesday, March 22nd

Thursday, March 31st



Heather Calvert Office of Financial Aid Tel. (309)762-9080 HN-Calvert@wiu.edu



WESTERN ILLINOIS UNIVERSITY **Quad** Cities

Wednesday, April 20th 1.30pm-2.30pm Riverfront Hall 103/104

What does credit score mean? How does it affect you as well as how to avoid identity theft

RAFFLE DRAWING WIN WIU MERCHANDISE!

AFTER ALL WORKSHOPS



Resume Workshop

FEBRUARY 15TH, MONDAY 11.30AM-12.30PM

Riverfront Hall 103/104

FEBRUARY 23RD, TUESDAY

2.30PM-3.30PM QC COMPLEX 1418

Are you Career Fair Ready?

February 25th, Thursday 1.00pm-2.00pm Riverfront Hall 120

February 29th, Monday 12.30-1.30PM QC Complex 1418

Department of Student Services Presents the Student Success Series

Career Conversations

Prepare for the <u>Spring Career Fair</u> and find help at every step in your job hunt

Raffle Drawing

After All Workshops!

WIN WIU MERCHANDISE!

Audrey Adamson Career Development Center Tel. (309) 762-9080 ANW-Adamson@wiu.edu



UNIVERSITY

Quad Cities

Working with Staffing Agencies

February 16th ,Tuesday 1.30PM-2.30PM QC Complex 1418

Getting LinkedIn

February 24th,Wednesday 2.30PM-3.30PM QC Complex 1418

USA Jobs

April 4th, Monday 11.30AM-12.30PM Riverfront Hall 103/104

Ace that Interview!

April 15th, Friday 1.30pm-2.30pm QC Complex 1418

I'm Graduating! Now What?

April 26th, Tuesday 11.30AM-12.30PM QC COMPLEX 1418

11

EDUCATIONAL OPPORTUNITY AND ACCESS

Scholarships

- □ Student Services assisted with the annual Minority Scholarship Appeal and Scholarship Breakfast
- □ Conducted scholarship workshops on campus and at local community colleges, churches, and community centers with a special emphasis on minority students.
- □ Paul Plagenz and Curtis Williams helped to secure additional scholarship funding from RIA Federal Credit Union for QC business students.

Student Employment

□ Online employment application process was implemented in August. This has resulted in a 5% increase in application submissions.

Grants

□ Audrey Adamson and Paul Plagenz secured a third year of a \$5000 grant to help support WIU-QC students in unpaid internships.

OUTREACH AND ENGAGEMENT



OUTREACH AND ENGAGEMENT

Community Outreach

- Scott Brouette oversees the Science, Technology, Engineering, Art & Math (STEAM)
 Program at Thomas Jefferson Elementary School in Davenport, Iowa. The children are 4th and 5th graders at Thomas Jefferson Elementary School.
- □ Scott Brouette, Amber Dicosola, Nathasha Chandrasekharan, and Curtis Williams conducts STEAM enrichment activities with Eugene Field Elementary Students once per quarter on campus. Student Services has served approximately 80 students with this program.
- Scott Brouette conducted STEAM Activities at Earl Hanson Elementary School Summer Camp Children ages 4-12 participated in several STEAM activities as part of their summer camp.
- Student Services helped to organize and participate in the Career Opportunities Activities at North Scott Junior High School based on the State of Iowa's Career Paths that focus on providing over 200 youth with hands-on activities to learn about multiple career paths.

OUTREACH AND ENGAGEMENT RIVERMONT COLLEGIATE STEM PROGRAM

Drones





OUTREACH AND ENGAGEMENT RIVERMONT COLLEGIATE STEM PROGRAM



OUTREACH AND ENGAGEMENT RIHS AVID GROUP FOR ENGINEERING



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OUTREACH AND ENGAGEMENT RIHS AVID GROUP FOR ENGINEERING



OUTREACH AND ENGAGEMENT QCMP MATH & SCIENCE PROGRAM

Math & Science: To provide an opportunity for 11th & 12th grade students in local QC high schools to discover, explore and experience the realm of science and mathematics in a nurturing environment with the goal of preparing students to enter Science/Health Sciences, Technology, Engineering, and Mathematics (S.T.E.M.) careers

Learning Outcomes:

- Enhanced discipline-focused skills
- Developed teamwork
- Enhance problem solving capabilities
- Leadership skills
- Strategic college and career exploration
- Positive youth development
- Cross-cultural engagement



OUTREACH AND ENGAGEMENT QCMP MATH & SCIENCE PROGRAM

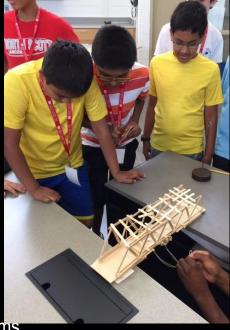


STUDENT SERVICES

COMMUNITY OUTREACH



QCMP Leadership Conference QCMP Math & Science Program ACT Prep Workshops Scholarship Workshops Career/College Fairs Girls in STEM QCAD Youth Program QCAD Young Adults Program Eugene Field STEAM Program



Jefferson Elementary School Math & Science Programs Junior High Math & Science Programs Rivermont Collegiate STEM Program

Summer Technology Camps in Scott, Clinton, and Muscatine Counties

OUTREACH AND ENGAGEMENT University, Volunteer, and State & National Involvement

University

Student Services staff serve on a variety of University committees such as COAP, search committee for admissions and graduate assistant, FYE Classes and Leadership, ADA, HLC Persistence and Completion Academy, HLC Persistence and Completion Academy Steering Team, IT Governance Cloud Services task Force, QC Coordination, Administration Team, Community Outreach, WIU-QC Spring Commencement, and WIU-QC Fall Graduation Celebration.

Volunteer

Alzheimer's Association, Dress for Success Quad Cities, United Way – Women's Leadership Council, Operation Read Volunteer, Girl Scouts of Eastern Iowa and Western Illinois, PTA @ Logan Elementary, Adventure Guides, Daughter's of the Nile Member, Women's Connection Member, Quad Cities Minority Partnership, Quad Cities Minority Partnership Math & Science Program, United Neighbors Partner, Quad Citians Affirming Diversity, QC Scholars, Quad Cities Career Connection, West High School Boys Tennis, Floricienta Neighborhood Committee

OUTREACH AND ENGAGEMENT

State & National Involvement:

- □ Audrey Adamson and Kristi Mindrup were selected to present two sessions at ACPA in March 2016 on "More than a place to park." This is being sponsored by the Commission for Commuter Students and Adult Learners and "Serving students with disabilities on their college and career journey" Co-sponsored by the Commission for Career Services and the Coalition for Disability.
- Audrey Adamson presented at the Career Professionals of Iowa Conference, "Serving students with disabilities on their college and career journey" and elected as the Scholarship Chair (July 2015).
- □ Student Services staff are members of the Iowa Student Personnel Association where Audrey Adamson served on the 2015 Conference Planning Committee.
- Audrey Adamson was selected to serve on the ACPA Commission for Commuter Students and Adult Learner Directorate.

OTHER ACCOMPLISHMENTS CAREER DEVELOPMENT

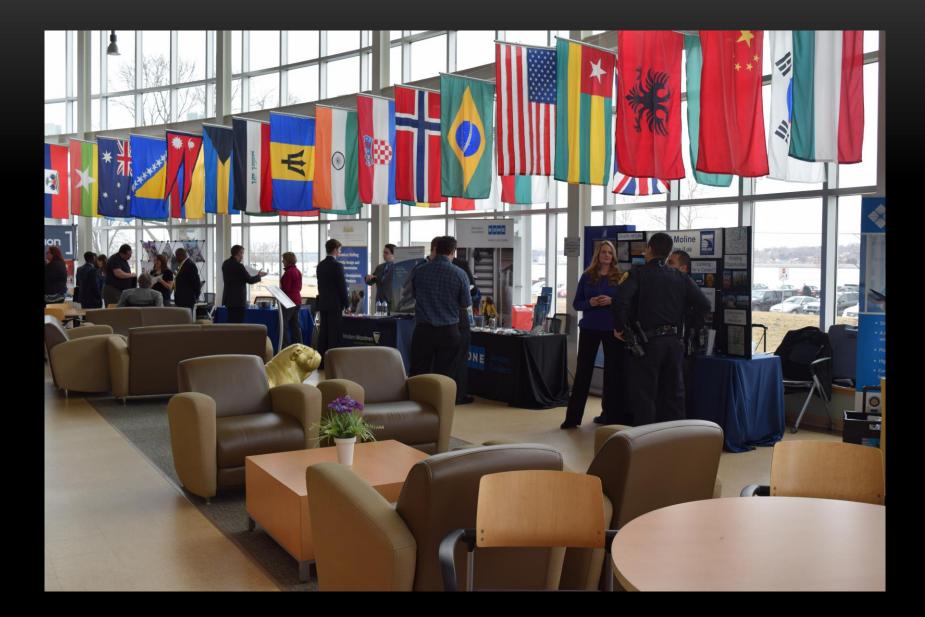


- □ Conducted 14(class size 15-50) classroom presentations.
- □ Held 15 workshops that served 68 students.
- □ For Walk-In Resume Review Days, 37 students were served in Fall 2015.
- To improve efficiency and access, email resume reviews were conducted via email with 37 students taking advantage of this method.

OTHER ACCOMPLISHMENTS CAREER DEVELOPMENT

□ To date, 182 students have used career counseling, resume review, and mock interview services.

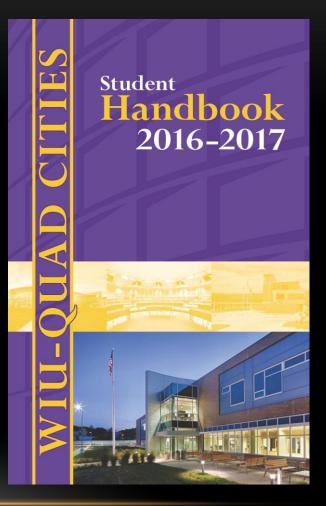
- □ University 390 enrollments increased to 8 students for Spring 2016.
- □ Fall Business Career Fair 43 companies registered for the fair with 152 students attending. This represents a 23% increase in student attendance from Spring 2015.







- Φirst New Student Welcome Program held on the QC campus.
- □ Student Services staff coordinated QC Welcome Week activities.
- Continued collaboration with the Fall Graduation Celebration.
- □ 1st Annual Art Show will be held on the QC campus in April.
- Amber Dicosola redesigned the QC Student Handbook.



Disability Support Resources:

- □ Launched new Disability Resource online Faculty Notification System and conducted student/faculty/staff trainings.
- Presented and Participated in WIU Disability Resource/Universal Design training, "Faculty and Staff Partnerships for Accessible Solutions" in Fall 2015.
- □ For fall, 41 students utilized disability support services through office visits and electronic communications.

Student Payments:

□ Student Services collected and processed \$152,357.63 in tuition payments between July 7, 2015 and February 17, 2016. This was a preferred method for QC students.

Veterans

- □ Hosted author & Veteran Bruce Lack to QC Campus.
- November 2015, Student Services held the annual Veterans Breakfast to show support and appreciation for Western's current and past Veterans for their service.
- Collaborated with Macomb Veterans Center to host a Veterans Educational Career Fair.





http://wiuqctheedge.com

QC Bookstore

Fall 2015 was the start the mini bookstore on the QC campus to sell Western merchandise and apparel to faculty, staff, students, and general public.



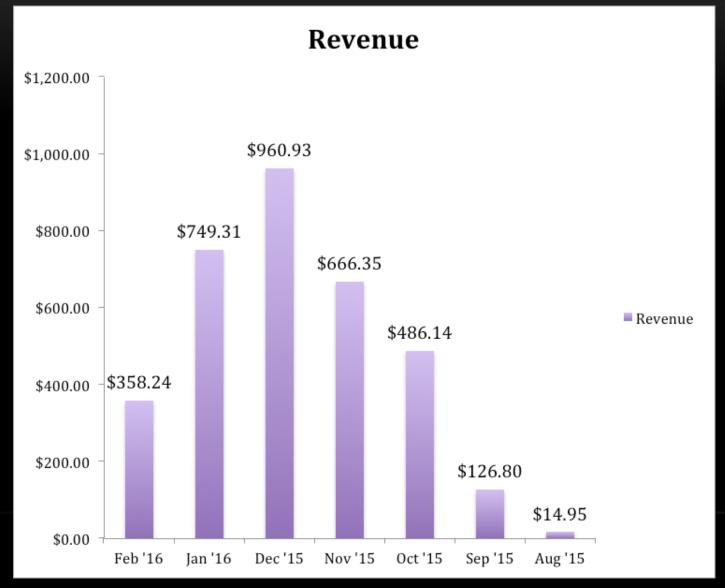


QC Bookstore

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Month	Revenue	Discounts	Shipping	Sales Tax	Cost	Profits
Feb '16	\$358.24	\$11.98	\$0.00	\$25.77	\$25 4.37	\$78. 10
Jan '16	\$749.31	\$101.13	\$0.00	\$53.88	\$41 2.10	\$28 3.33
Dec '15	\$960.93	\$54.04	\$0.00	\$69.14	\$44 1.71	\$45 0.08
Nov '15	\$666.35	\$37.44	\$0.00	\$47.94	\$23 3.42	\$38 4.99
Oct '15	\$486.14	\$30.66	\$0.00	\$30.02	\$25 2.95	\$20 3.17
Sep '15	\$126.80	\$0.00	\$0.00	\$9.51	\$0.0 0	\$11 7.29
Aug '15	\$14.95	\$0.00	\$0.00	\$1.12	\$0.0 0	\$13. 83
Total	\$3,362.72	\$235.25	\$0.00	\$237.38	\$1,5 94.5 5	\$1,5 30.7 9

OTHER ACCOMPLISHMENTS STUDENT SERVICES



Academic Organizations

- Academic Club for Engineering (ACE)
- Aquaria, Biology, and Zoology Society (ABZS)
- Counseling Association (CA)
- Communication Student Society (CSS)
- Criminal Justice Society (CJS)
- Graduate Experience in Museum Studies (GEMS)
- Interdisciplinary English and Arts Society (IDEAS)
- Liberal Arts & Sciences Student Organization (LASSO)
- QC-PSY Club
- Society of Accountancy (SOA)
- Society of Business and Technology (SOBAT)
- Society of Educators (SOE)
- Society for Human Resource Management (SHRM)
- Student Recreation Association (SRA)



Cultural and Identity-based Organizations

- Association of Latin American Students (ALAS)
- Black Student Association (BSA)
- UNITY







Leadership and Professional Organizations

- Student Government Association (SGA)
- Student Emissaries
- Student Veterans Organization (SVO)
- Toastmasters







Honorary Organizations

- Beta Alpha Psi
- Blue Key Honor Society
- Chi Sigma lota
- Golden Key International
- Kappa Delta Pi







FEBRUARY 22-26 FRIENDLY HOUSE FOOD DRIVE

WIU-QC SHRM student chapter is holding a food drive which will go to needy families in the QC area. Please bring, to the drop off locations, any of the following examples of non-perishable food items:

- Canned fish & meats: salmon, tuna, chicken, or turkey
- Whole grains: quinoa and spelt
 Rice: brown, wild, white
- Arce: brown, while
 Pastas: whole wheat, brown rice flour or quinoa
- Oats: steel-cut or rolled
- Boxed Cereals
- Boxed foods: Hamburger Helper, mac & cheese, mashed potatoes
- Nut hutters: peanut, almond, walnut
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- Canned legumes: peas, lentils, peanuts, and beans
 Canned vegetables and fruits
- Canned vegetables and fru
 Canned souns and stews
- Personnel Hygiene: soap, shampoo, toothpaste, toothbrush

Don't miss out on this opportunity to make a difference for someone in need!

The Friendly House nrovides youth, family and senior services and programs to the community as well as, Child and Adult Care Food Program (CACFP), Food Pantry, scholarships, rent rebates, laundry and clothing vouchers.

All donations go directly to the Friendly House.

DROP OFF LOCATIONS: Writing Center, (outside) Computer lab, both Entrances to building C and (outside) library.

Activities

Imagination Station Hygiene Drive Manage Your Stress Week **GLSEN Safe Space Training New Student Orientation Food Drives Business** Trips **Dinner and Theater Night** VITA Tax Prep **Etiquette Dinner** Logan Afterschool Program

QC Block Party Night of Networking Take Back the Night Homecoming **Blood Drives Casino Night** QC Hockey Night **Professional Conferences** Shedd Trip **Professional Speakers** Coffeehouse Bash

- Build a Culture of Innovation
- Enhance Campus Life & Student Success
- Foster an Environment of Learning
- Engage the Community

Build a Culture of Innovation

BUILD A CULTURE OF INNOVATION

Develop and enhance assessment tools

- □ Identify and conduct a comprehensive needs assessment to clearly identify the needs of our students
- □ Complete division-wide assessment practices to ensure the appropriate quantity and quality of assessments

Develop and expand programs/initiatives that meet the needs of our students

- □ Utilize assessments to strengthen student success and program accountability
- □ Expand the breadth of our student support programs online
- Develop initiatives to support our military-related students
- □ Develop support programs for our transfer student populations

Forecast needs and build staff and space to ensure program effectiveness

- □ Create a 5-year Student Services staffing plan
- □ Identify and enhance spaces for effective program delivery

Enhance Campus Life & Student Success

ENHANCE CAMPUS LIFE & STUDENT SUCCESS

Collaborate to develop university-wide traditions and spirit initiatives

- □ Identify strategies to fund tradition and spirit initiatives
- □ Develop and implement annual programs/initiatives that celebrate our history with the military
- □ Develop and implement annual programs/initiatives that address cultural awareness

Increase marketing and communication with faculty, staff, and students

- □ Promote the role of Student Services within the university
- □ Create marketing strategies for operational plans within each office
- □ Create Student Services branding in social media

Foster supportive environments that are accessible and diverse

- □ Enhance the delivery of online programs/initiatives
- □ Implement diversity education through appropriate programs/initiatives
- □ Develop a comprehensive framework and procedures for disability support
- □ Raise disability support awareness through existing programs/initiatives

ENHANCE CAMPUS LIFE & STUDENT SUCCESS

Develop opportunities to celebrate student success

- Create additional recognition opportunities through the Student Leadership & Service Awards Ceremony
- ☐ Identify funding strategies to aid students researching and presenting at conferences
- □ Research and recognize career related success stories of students

Develop programs to aid student retention

- \Box Create an early-alert and warning system to identify at risk students
- Develop and implement a peer mentoring program
- □ Develop and implement a new student development team
- Develop a comprehensive new student orientation plan that includes online and military students

Foster an Environment of Learning

FOSTER AN ENVIRONMENT OF LEARNING

Ensure programs and initiatives promote learning

- Establish student learning outcomes for the Division of Student Services
- □ Utilize student learning outcomes within programs
- □ Review and share results with internal and external constituents

Aid faculty and staff to enhance student learning and support

- Develop a professional development plan for all student Services employees
- Make available satisfactory professional development opportunities for staff within Student Services

Engage the Community

ENGAGE THE COMMUNITY

Establish opportunities for students to learn and gain valuable experience within the community

- □ Create and implement a comprehensive internship program
- □ Develop employer relations program to aid in career-connectedness for our students

Develop and enhance community outreach programs/initiatives

- □ Develop and implement a comprehensive volunteer program
- □ Develop and implement a comprehensive service-learning program

Cultivate partnerships within the community

- Develop and maintain relationships within the community to explore collaborative efforts in joint programs/initiatives
- Deliver educational programs/initiatives that engage the community and our students

Budget/Cost Reduction Options

Federal Work-Study

VA Work-Study

Printer Usage

Cloud Storage

Grant Writing

New Partnerships