

**Instructions for Completing the Merit Adjustment Form (Fall 2023):**

If Fall 2023-Spring 2024 is your 5th, 10th, or 15th year as Full:

Year 1: Fall 2018 through Summer 2019

Year 2: Fall 2019 through Summer 2020

Year 3: Fall 2020 through Summer 2021

Year 4: Fall 2021 through Summer 2022

Year 5: Fall 2022 through Summer 2023

If Fall 2024-Spring 2025 is your 5<sup>th</sup>, 10<sup>th</sup> or 15<sup>th</sup> year as Full

Year 1: Fall 2019 through Summer 2020

Year 2: Fall 2020 through Summer 2021

Year 3: Fall 2021 through Summer 2022

Year 4 Fall 2022 through Summer 2023

Year 5 Fall 2023 through Summer 2024

If Fall 2025-Spring 2026 is your 5th, 10th, or 15th year as Full Professor:

Year 1: Fall 2020 through Summer 2021

Year 2: Fall 2021 through Summer 2022

Year 3: Fall 2022 through Summer 2023

Year 4: Fall 2023 through Summer 2024

Year 5: Fall 2024 through Summer 2025

If Fall 2026-Spring 2027 is your 5th, 10th, or 15th year as Full:

Year 1: Fall 2021 through Summer 2022

Year 2: Fall 2022 through Summer 2023

Year 3: Fall 2023 through Summer 2024

Year 4: Fall 2024 through Summer 2025

Year 5: Fall 2025 through Summer 2026