

PROGRAM APPROVAL AS IDENTIFIED BY IBHE

March 28, 2005 (HLC added December 8, 2009)

Program Change	IBHE Request	On-Campus Action					IBHE Action	HLC Action
		Dean	Senate/Grad Council	Academic VP	President	WIU BOT		
1 Creation of a new non-credit program or a program of study composed of credit courses that do not result in the formal award of a degree.		Approval		Approval	Reported			
2 Creation of a new unit that does not have an instructional, research, or public service mission including new units that might be named department, division, center, or institute.		Approval		Approval	Reported	Agenda Report (June)		
3 Addition of a new organized set of courses within a major (e.g., option, concentration, specialization, or sequence) to an existing degree program.		Approval	Approval	Approval	Reported	Annual Listing of Changes (June)	Annual Listing of Changes	
4 Addition of an externally funded research or public service activity labeled as a center or institute because of grant requirements. The activity is temporary, not formally organized, and has no continuous mission.		Approval		Approval	Reported	Annual Listing of Changes (June)	Annual Listing of Changes	
5 Addition of a new minor.		Approval	Approval	Approval	Reported	Annual Listing of Changes (June)	Annual Listing of Changes	
6 Change in a degree title (e.g. the name of a discipline or major without changes in objectives or content such as the change from "medical technology" to "clinical laboratory sciences").		Approval		Approval	Reported	Annual Listing of Changes (June)	Annual Listing of Changes	
7 Change in the name of an administrative (including departments), research, or public service unit.		Approval		Approval	Reported	Annual Listing of Changes (June)	Annual Listing of Changes	
8 Elimination of an existing degree program.		Approval		Approval	Reported	Agenda Report (June)	Annual Listing of Changes	
9 Reorganization, restructuring, consolidation, elimination, and other changes of existing administrative (including departments), research, or public service units that does not result in an increase in subunits.		Approval	Faculty Senate Approves Dept. Restructuring	Approval	Reported	Agenda Report (June)	Annual Listing of Changes	
10 Creation of a certificate program in a field in which there is a previously approved degree program.		Approval	Approval	Approval	Reported	Annual Listing of Changes (June)	Annual Listing of Changes	

Program Change	IBHE Request	On-Campus Action					IBHE Action	HLC Action	
		Dean	Senate/Grad Council	Academic VP	President	WIU BOT			
11	Creation of a joint degree program from two previously approved programs.		Approval	Approval	Approval	Reported	Annual Listing of Changes (June)	Annual Listing of Changes	See NCA Guidelines
12	Creation of a new, formally organized research or public service unit that has a temporary mission of up to five years.	RME	Approval		Approval	Reported	Agenda Report (June)	Staff Action	
13	Creation of a certificate program in a field or at a level in which there is not a previously approved degree program at that level or higher level.	RME	Approval	Approval	Approval	Reported	Agenda Report (June)	Staff Action	See NCA Guidelines
14	Creation of a new program that results from the reorganization or restructuring of the curricular elements of an existing program that have over time evolved into separate and distinct programs.	RME	Approval	Approval	Approval	Reported	Agenda Report (June)	Staff Action	See NCA Guidelines
15	Reclassification (change of CIP) of a program resulting from incremental changes or consolidation of two or more degree programs into a single program.	RME	Approval		Approval	Reported	Annual Listing of Changes (June)	Staff Action	
16	Changes in degree designation at the same level.	RME	Approval	Approval	Approval	Reported	Annual Listing of Changes (June)	Staff Action	
17	Creation of a degree program 1) in a new field, 2) at a new level, or 3) in a new location outside WIU's Region #4.	New Program Request	Approval	Approval 1&2 only	Approval	Approval	Agenda Resolution	Board Action	See NCA Guidelines
18	Creation of new units of 1) instruction, 2) research, or 3) public service that involve a change or expansion in mission including programs, departments, colleges, centers or institutes, or other formally organized units.	New Program Request	Approval	Faculty Senate approves new departments	Approval	Approval	Agenda Resolution	Board Action	
19	Creation of a new campus.	New Program Request	Approval		Approval	Approval	Agenda Resolution	Board Action	See NCA Guidelines
OTHER REQUESTS									
	Offer an existing degree program off-campus in WIU's Region #4.		Approval		Approval	Reported	Agenda Report (June)	No reporting and no action required	See NCA Guidelines
	Offer a degree program through distance delivery methods.								See NCA Guidelines

NOTE: The Annual Listing of Changes will be submitted to the IBHE in June as required by IBHE program approval guidelines. It is recommended that the listing be provided to the Board of Trustees as an Agenda Report (information item) at the same time.