

IDT 600 Request for an Applied Project Graduate Advising Committee Form

Before completing this form, please see the “IDT 600 Applied Project Guidelines” document (http://wiu.edu/cbt/engineering_technology/idt_resources/) for steps and procedures for the applied project exit option.

1. Name: _____
2. Mailing address: _____
3. Home/cell phone: _____ Best time to call: _____
4. Current job title/Occupation: _____
5. Work: Part time Full time
6. Student enrollment: Part time Full time (9+ hours per term)
7. Work phone: _____ Can we call you there? If so, when? _____
8. E-mail address: _____
9. I am anticipating the following purpose, audience, setting, and possible three-to-five objectives for this audience: (Submit your response to Question 9 on an attached page.)
10. I anticipate the **completion** of my applied report during the following semester and year:
(Most students find that the applied project takes two semesters.)
Semester: Fall 20____ Spring 20____
11. I have an approved Graduate Degree Plan on file in the Graduate Studies Office: Yes No

(It is the student’s responsibility to make sure that an approved Graduate Degree Plan is on file; the applied project committee assigned, and the applied project committee chair consulted.)
12. I understand that my committee will be assigned based on faculty availability and expertise in the area in which I have indicated interest. A committee chair and one committee member are required. If possible, I would be interested in having the following members serve on my committee:

Chair: _____

Committee Member: _____

Email your request form to Dr. Hoyet Hemphill (IDT Program Coordinator) at hh-hemphill@wiu.edu.