

AGRI-420
AGRICULTURAL LEADERSHIP AND PERSONAL DEVELOPMENT

INSTRUCTOR: Dr. Win Phippen
Knoblauch Hall 310
Office Phone: 298-1251
Home Phone: 833-4873 (call before 9:00pm)
WB-Phippen@wiu.edu

CLASS: Tuesdays, 1:00-1:50pm KH 203

CREDITS: This is a one-semester hour lecture/discussion course

OFFICE HOURS: MW 11:00 – 12:00 pm, Thurs. 10-11:00am or by appointment

COURSE DESCRIPTION AND PREREQUISITES

AGRI-420 *Agricultural Leadership and Personal Development* will focus on the identification of styles and roles of leadership; development of leadership techniques and skills required in working with organizations and youth groups; dynamics of group action, methods of resolving conflict, of communicating, of guiding, and of evaluating; ethical considerations for leaders. Self-awareness and understanding of behavior preferences will be integrated throughout the course. Students should either have completed AGRI-340 or be concurrently enrolled in AGRI-340.

TEXTS

Course handouts will be provided as necessary.

COURSE OBJECTIVES

At the conclusion of this course the student will be able to:

1. Explain the difference between management and leadership.
2. Identify leadership styles including relative strengths and weaknesses of each.
3. Understand leadership techniques appropriate for a given situation.
4. Recognize opportunities for self-improvement.
5. Understand conflict management.
6. Understand the ethics of leadership.

COURSE POLICIES

Your enrollment and attendance in this course automatically subjects you to course policies that have been established by the University. It is the STUDENT'S RESPONSIBILITY to follow the course policies. Brief descriptions of these policies are listed below. The University Handbook will be followed in cases where further clarification is needed. See

<http://www.wiu.edu/provost/students.php>

PERSONAL HABITS: Some personal habits are distracting to others in the classroom and are disallowed. They include, but may not be limited to: holding conversations with others during lecture, text messaging, making or receiving phone calls, using personal electronic devices for

gaming, using tobacco products, etc. Please respect those around you and limit these practices to personal time. You will be asked to leave the class if these habits are not controlled. See <http://www.wiu.edu/vpas/policies/disrupst.php>.

ATTENDANCE AND PARTICIPATION: Students will be allowed **one** unexcused absence. Students with more than one unexcused absence will have their final course grade reduced by 5% per absence. All students must clear absences in advance with the instructor, except in the case of an emergency, or the absence will be considered unexcused. It is to the student's advantage to get approval for absences via email.

ACADEMIC HONESTY: You are encouraged to work with your classmates in class and laboratory and study together in groups. However, exams must be completed independently. You are expected to maintain academic honesty as stated by the University. See <http://www.wiu.edu/policies/acintegrity.php>

STUDENTS WITH DISABILITIES: Students with disabilities: In accordance with University values and disability law, students with disabilities may request academic accommodations where there are aspects of a course that result in barriers to inclusion or accurate assessment of achievement. To file an official request for disability-related accommodations, please contact the Disability Resource Center at 309-298-2512, disability@wiu.edu or in 143 Memorial Hall. Please notify the instructor as soon as possible to ensure that this course is accessible to you in a timely manner.

UNIVERSITY VALUES: Title IX, and other federal and state laws prohibit sex discrimination, including sexual assault/misconduct, dating/domestic violence, and stalking. If you, or someone you know, has been the victim of any of these offenses, we encourage you to report this to the Title IX Coordinator at 309-298-1977 or anonymously online at: http://www.wiu.edu/equal_opportunity_and_access/request_form/index.php. If you disclose an incident to a faculty member, the faculty member must notify the Title IX Coordinator. The complete Title IX policy is available at: <http://www.wiu.edu/vpas/policies/titleIX.php>.

Attention Education Majors:

The changes within the state teaching license require all education majors to receive a grade of a "C-" or better in this course in order to meet Illinois teaching license requirements. With the university +/- grading system, receiving a "D+" or below will require you to retake this course or find a substitute course to meet School of Agriculture graduation requirements.

GRADING POLICY:

The course grade will be based on the following factors, with weightings as indicated:

Journal	50 %
Class Participation	15 %
Interview	5%
Homework Assignments	10%
<u>Comprehensive Final Exam</u>	<u>20 %</u>
Total	100%

An average for the course of 90% or above will earn an A, 80-89% a B, 70-79% a C, and 60-69% will earn a D. Less than 60% will result in a failing grade.

The final will consist of a wide variety of questions with emphasis on short answers and problem solving. I reserve the right to use unannounced quizzes. The final **will be comprehensive**. Makeup exams will be given only in extreme situations.

The following guidelines should be used for all assignments.

- a. All papers are expected to be typed and submitted electronically

COURSE JOURNAL

Each student is expected to keep an Electronic course journal. In previous years we have used a bound laboratory notebook for this assignment. This year, students will keep a running electronic journal. For each class, a minimum of two entries should be placed in the journal. The first entry should be a paragraph or two summarizing the key points of that week's class discussion. The second entry should be personal observations related to the class. More explanation on the journal will be provided in class. The journals will be reviewed periodically throughout the course. After each class period, the instructor will give a specific comment to which students are to respond to in their respective journals. **Each entry should be dated!**

Interview

Since this class only meets once a week it is very difficult for the instructor to get to know each student in the class. To assist with this, you are to schedule (**by email**) a 10-15 minute interview (by Zoom) with the course instructor. During the interview, be prepared to discuss career goals and what you hope to gain out of this course.

COURSE OUTLINE

- I. Course Introduction
- II. Develop Your Freedom to Lead
- III. Adopt the Leadership Formula
- IV. Be an Effective Communicator
- V. Empower Followers
- VI. Expand Your Power of Influence
- VII. Make Better Decisions More Decisively
- VIII. Strive to Become a Visionary
- IX. Create a Positive Force
- X. Maximize Your Leadership Style
- XI. Conflict Resolution
- XII. Leadership and Ethics
- XIII. **COMPREHENSIVE FINAL EXAM**

NOTICES

Please be advised that this syllabus is tentative. All classes are different and we may or may not be able to address all of the content areas or stick with the anticipated lectures. Any deviations from the syllabus will be announced as soon as possible.

Course Adjustments Due to Pandemic

- Facial masks must be worn in class – no exceptions.
- Attendance will be taken for face to face classes to assist with contact tracing should this become necessary.
- Best way to get in touch with me is through email. I will respond to emails as quickly as I can.
- All journal entries will be completed online. No hardcopy of assignments will be accepted.
- All assignments will be graded electronically.
- No hardcopies of excuse letters/Drs. notes will be accepted. If you need to provide a copy to me, scan it or take a picture of it and email it to me at wb-hippen@wiu.edu
- For help with any assignments, email your content and question to me rather than bringing in your computer.
- In person office hours will still be available but virtual meetings will be preferred by Zoom
- All exams will be online.

Potential Disruptions to Face-to-Face Classes

- It is the intent of WIU to offer face-to-face classes where possible throughout the fall.
- There is also a risk that the university will have to return to all online course before the semester is over.
- Any disruptions requiring me to move my classes to an online format (whether briefly or for an extended period) I will handle all lectures through zoom.

Positive Actions You Can Take

- Wear your masks when around others and encourage others to do the same.
- Wash your hands frequently.
- Think about the risk of social interactions with others – minimize as much as possible.
- Understand we are all in this together. Have patience with everyone as we adjust to this change in our environment.

Policy on Face Coverings in the Classroom

All students and faculty are required to wear a face covering at all times in the classroom.

Western Illinois University will provide two (2) cloth face coverings to all instructors and students, and replace them when necessary. Individuals may use a personally purchased alternative face covering as appropriate.

Employees and students are responsible for laundering their reusable cloth face coverings. It is the responsibility of University units to ensure compliance from employees and students under their purview. Units can also refer to the Centers for Disease Control and Prevention (CDC) guidance on face coverings with regard to type and fit, wearing, and washing. Additionally, no food or drink will be allowed in the classroom.

Please find a more detailed explanation of this policy at: http://www.wiu.edu/policies/covid_facecovering.php

Disciplinary Policy on Refusal to Wear a Face Covering

Exceptions to the policy require approval by WIU's Disability Resources Center (DRC) located within the Student Development and Success Center (SDSC) and the Office of Equal Opportunity and Access.

If a student refuses to comply with the policy, and does not have appropriate approval from the DRC, instructors and University officials can request that the student leave the class or activity. If a student is found to be in repeated violation of this policy, instructors and University officials can sanction the student through the student conduct process for violating the WIU Code of Student Conduct code number 17: "Failing to comply with the directions of or obstructing University officials or law enforcement officers acting in performance of their duties and/or failure to positively identify oneself to these persons when requested to do so."