

PUBLIC ADMINISTRATION AS REPRESENTED
BY
CITY AND COUNTY GOVERNMENT

by

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ABSTRACT

This Master's Thesis is concerned with: the structures, institutions, administration, and politics of Counties and Cities as illustrated by the internship the author served with the City of Macomb, Illinois, and the three local government in which he held the top administrative positions of City Manager, County Administrator and County Board Administrator. More specifically, it examines the general structure of counties using various government structures and administrative forms such as counties' and cities' governing boards, elections and political interactions. The thesis includes detailed human resource descriptions of the county Administrator's and city manager's positions the author held, which are typical of the duties and responsibilities of these positions nationwide. This paper presents examples of typical counties and two cities. It also details a number of representative administrative functions which illustrate the role of public administrators in local governments: A budget process, a typical governmental bid process, and a typical program/service planning and implementation process. The Specific examples used are risk management solid waste management.